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Gateway Center
NEW USER REGISTRATION FORM
for bptenant services

Login: <http://www.bptenant services.com>

Tenant: _____

Building: (Circle all that apply) 601 611 651

Contact Name: _____

Phone Number: _____

Fax Number: _____

E-mail Address: _____

This form is used to establish an on-line account for entering and reporting service requests via the Internet. Each person within your company who will access this service must be listed below with the completed information. Upon completion, please return the form via fax to the Management Office for account setup.

1. Name: _____

Direct Business Number: _____

Email: _____

Requester or Authorizer: Circle One

Signature: _____

2. Name: _____

Direct Business Number: _____

Email: _____

Requester or Authorizer: Circle One

Signature: _____

3. Name: _____

Direct Business Number: _____

Email: _____

Requester or Authorizer: Circle One

Signature: _____

4. Name: _____

Direct Business Number: _____

Email: _____

Requester or Authorizer: Circle One

Signature: _____

5. Name: _____

Direct Business Number: _____

Email: _____

Requester or Authorizer: Circle One

Signature: _____

Authorized By: _____

Date: _____

Please submit a new form to the Management Office when there are any changes to the above personnel.